

# HUNTON & WILLIAMS

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October 10, 1990

**PRIVILEGED & CONFIDENTIAL**  
**ATTORNEY-CLIENT COMMUNICATION**

Mr. Paul Oesterman  
Philip Morris International Inc.  
100 Park Avenue, 8th floor  
New York, New York 10017

**Records Retention Schedule Comment Forms**

Dear Mr. Oesterman:

As the October 1st deadline for the return of records retention schedule Comment Forms has passed, Bradley Brooks has asked me to write you requesting the return of the Comment Forms for the retention schedules of Alain Golay (Customer Service -- Director) and the department as a whole (Customer Service -- Logistics & Customer Service Department) by Monday, October 15, 1990.

Should you have any questions, please do not hesitate to contact me at 919-899-3061.

Sincerely,



Arthur J. DeBaugh

630/6145

cc: Bradley B. Brooks, Esquire

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